

SPECIAL MEETING OF THE CITY COUNCIL
CITY OF CALEDONIA, MINNESOTA
Wednesday, December 7, 2011

CALL TO ORDER. Following due call and notice thereof, Mayor Burns called the special meeting to order at 7:30 p.m. in the Council Room, City Hall.

ROLL CALL. Members present: Mayor Robert H. Burns; Council Members: Randi Vick, Robert Lemke, Tom Murphy and Paul Fisch. Members absent: None. Consultants and City staff present: City Clerk/Administrator Jennifer Feely, City Insurance Agent Tom Danielson (7:30 p.m.-8:35 p.m.), Administrative Coordinator Mike Gerardy (8:35 p.m.-9:40 p.m.) and City Accountant Stephanie Mann (8:35 p.m.-10:05 p.m.). Visitors present: None.

BUSINESS ITEM.

A. ADJOURN INTO CLOSED SESSION TO DISCUSS LABOR NEGOTIATIONS. Mayor Burns adjourned the special meeting into closed session at 7:30 p.m. as permitted by Minnesota Statutes, section 13D.03, to discuss the City's labor negotiation strategy related to the City's negotiations with its Employee Association and its Police Association. Mayor Burns re-opened the meeting at 8:35 p.m.

B. 2012 BUDGET WORKSHOP. City Clerk/Administrator Feely shared that she recently requested that Affordable Technology Solutions put together a proposed computer replacement schedule as well as provide quotations for necessary 2012 replacements. Discussion ensued. The consensus of the Council was to include an additional \$3,500 for computer replacements in 2012. It was noted that for 2012, the switch at City Hall, server computer at the Police Department, and the Accountant's computer would be replaced, totaling approximately \$7,500. Of this amount, \$4,500 was already figured into the proposed 2012 budget. Next, City Clerk/Administrator Feely shared that she obtained pricing for a copier at City Hall as the existing machine was purchased in 2003 and has since required frequent maintenance. In addition, it was noted that since the Police Department copier is black and white, they have had to print color copies using an ink jet printer, which is becoming expensive. Pricing options were reviewed regarding bundling lease options for a copier at City Hall and the Police Department. The consensus of the Council was to budget an additional \$2,000 for copier costs in 2012. Lastly, City Clerk/Administrator Feely shared that she received confirmation from the Arlin Falck Foundation that the City received a \$10,000 grant to complete a two-block sidewalk extension project along North Kingston Street, from Taft Street to the Four Season's Community Center. Discussion ensued. The consensus of the Council was to budget an additional \$19,000 for the City's cost-share portion of the project. Mayor Burns noted that with the aforementioned additions, the projected 2012 budgeted surplus totaled \$104,175. Mayor Burns went on to note that he would like to see the 2012 levy set at approximately 3%, or \$20,000, over the 2011 levy for the truth-in-taxation meeting on Monday, December 12. Discussion ensued. No official action was taken.

ADJOURNMENT. A motion to adjourn was made at 10:05 p.m. by Mayor Burns, seconded by Member Vick. All members present voted in favor and the motion was declared carried. The

next regularly scheduled meeting of the City Council is scheduled for Monday, December 12, 2011 at 6:00 p.m. in the Council Room, City Hall.

Robert H. Burns
Mayor

Jennifer Feely
City Clerk/Administrator